

## **Username/Password Recovery**

**Purpose:** If you have forgotten your username or password, please follow the process below to reset.

## **Process:**

- 1. Access www.cues.org
- 2. Click LOG In then click Password Recovery from the dropdown

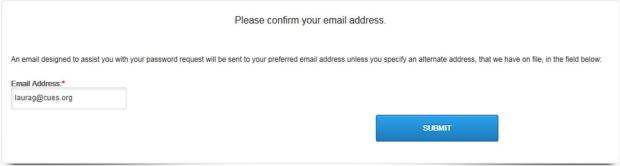


3. Enter either your email address (must be the email we have on file), your customer ID, or your Username if you know it and click Submit

Please enter any ONE of the following items to identify yourself:



4. Confirm you email address by clicking Submit



- 5. An email will be sent to you from <u>cues@cues.org</u>. This email will contain your username and a link to reset your password. Click the link in the email.
  - Please allow 5-10 minutes for the email to send. If you don't see it within 10 minutes, check your spam/junk folder. If it is not there, please contact the Membership Team.
  - Please Note: the link is only valid for 24 hours.

Dear Laura,
Please find your CUES login information:
This log in information can be used for the new myCUES App and CUES website. Search "myCUES" in the Apple store to take advantage of the personalized content on the go!
Your Username is: Igibbs2
To create your password <u>click here</u>
This link will expire in 24 hours.
If you have questions about your login or membership status, please contact CUES at 800.252.2664 or 608.271.2664, ext. 340; or email cues@cues.org.
Thank you.

6. After you click the link in the email, a new webpage will appear and you can enter your new password, please enter it twice and click SUBMIT



7. You should now be logged in with your new password.